

Jackson County Election Board

Department Overview



It is the responsibility of the Jackson County Election Board (JCEB) to maintain current and accurate voter files, maximize voter registration and voter turnout efforts, educate the voting public and provide the best possible services in conducting efficient, fair, honest, and impartial elections at minimum cost to the electorate.

Board members are appointed by the Governor of Missouri and are charged with making rules and regulations consistent with statutory provisions necessary for voter registration and conducting elections.

JCEB serves the portion of Jackson County that falls outside of Kansas City, Missouri.

Jackson County Election Board

Staffing by FTE (Full Time Equivalent)

	Adopted Budget 2013	Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017
Directors	2	2	2	2	2
Asst. Directors	2	2	2	2	2
Accounting Manager	1	1	1	1	1
Attorneys	2	2	2	2	2
MCVR Verification Specialist	2	1	1	1	1
Absentee Management Coordinator	1	1	1	1	1
Voter Registration Coordinator	1	1	1	1	1
Ballot Layout & Tabulation Supervisor	1	1	1	1	1
Lead MCVR Specialist	1	1	1	1	1
MIS & Votesafe Supervisor	1	1	1	1	1
Purchasing & Votesafe Supervisor	1	1	1	1	1
Lead Warehouse Technician	1	1	1	1	1
Mapping Coordinator	1	1	1	1	1
Training & IT Supervisor	1	1	1	1	1
Voter/Candidate Informatino Specialist	1	1	1	1	1
Judge Specialists	2	2	2	2	2
PT Commissioner	4	4	4	4	4
Campaign Finance/Poll Coordinator	1	1	1	1	1
Warehouse Technician	1	1	1	1	1
IT Administrator	0	0	1	1	1
2015 - No title info.	0	2	1	1	1
	27	28	28	28	28

BUDGET OVERVIEW

JACKSON COUNTY ELECTION BOARD

<u>Account Type</u>	2015 Actual	2016 Adopted	Exp. as of 12/31/2016	2017 Adopted
Salaries	\$ 1,330,889	\$ 2,126,480	\$ 2,097,188	\$ 1,473,773
Contractual Services	153,498	884,709	865,853	142,811
Supplies	8,499	29,394	28,111	10,048
Capital Outlay	43,798	-	-	-
	<u>\$ 1,536,684</u>	<u>\$ 3,040,583</u>	<u>\$ 2,991,152</u>	<u>\$ 1,626,632</u>
 <u>Department</u>				
Jackson County Election Board	1,536,684	1,585,586	1,536,155	1,626,632
JCEB Primary Election	-	649,998	649,998	-
JCEB General Election	-	804,999	804,999	-
	<u>\$ 1,536,684</u>	<u>\$ 3,040,583</u>	<u>\$ 2,991,152</u>	<u>\$ 1,626,632</u>
 <u>Fund</u>				
General Fund	<u>\$ 1,536,684</u>	<u>\$ 3,040,583</u>	<u>\$ 2,991,152</u>	<u>\$ 1,626,632</u>

**JCEB Primary Election
5005**

Line Item Description	Previous Years			Budget Year		
	2015 Actual	2016 Adopted	Exp. as of 12/31/2016	2017 Request	2017 Rec.	2017 Adopted
General Fund						
5010 Regular Salaries	-	\$ 209,220	\$ 209,220	-	-	-
5025 Part Time Salaries	-	30,550	30,550	-	-	-
5030 Over Time Salaries	-	30,000	30,000	-	-	-
5040 FICA Taxes	-	3,910	3,910	-	-	-
Total Salaries	-	273,680	273,680	-	-	-
6010 Auditing & Accounting Services	-	2,781	2,781	-	-	-
6020 Legal Services	-	2,400	2,400	-	-	-
6110 Postage	-	63,518	63,518	-	-	-
6120 Car Allowance & Mileage	-	2,760	2,760	-	-	-
6200 Legal Notices	-	32,500	32,500	-	-	-
6230 Printing	-	75,705	75,705	-	-	-
6370 Liability Insurance	-	2,501	2,501	-	-	-
6430 Telephone Utility	-	6,500	6,500	-	-	-
6620 Rent - Buildings	-	17,060	17,060	-	-	-
6630 Rent - Auto Equipment	-	4,000	4,000	-	-	-
6661 Software Purchases	-	110,500	110,500	-	-	-
6790 Other Contractual Services	-	48,829	48,829	-	-	-
Total Contractual Services	-	369,054	369,054	-	-	-
7010 Office Supplies	-	3,854	3,854	-	-	-
7110 Gasoline	-	700	700	-	-	-
7160 Food	-	2,000	2,000	-	-	-
7230 Other Operating Supplies	-	710	710	-	-	-
Total Supplies	-	7,264	7,264	-	-	-
Total General Fund	-	\$ 649,998	\$ 649,998	-	-	-
Total JCEB Primary Election	-	\$ 649,998	\$ 649,998	-	-	-

**JCEB General Election
5006**

Line Item Description	Previous Years			Budget Year		
	2015 Actual	2016 Adopted	Exp. as of 12/31/2016	2017 Request	2017 Rec.	2017 Adopted
General Fund						
5010 Regular Salaries	-	\$ 288,240	\$ 288,240	-	-	-
5025 Part Time Salaries	-	66,500	66,500	-	-	-
5030 Over Time Salaries	-	56,000	56,000	-	-	-
5040 FICA Taxes	-	9,333	9,333	-	-	-
Total Salaries	-	420,073	420,073	-	-	-
6010 Auditing & Accounting Services	-	3,081	3,081	-	-	-
6020 Legal Services	-	2,400	2,400	-	-	-
6110 Postage	-	63,518	63,518	-	-	-
6120 Car Allowance & Mileage	-	3,968	3,968	-	-	-
6200 Legal Notices	-	21,000	21,000	-	-	-
6230 Printing	-	78,423	78,423	-	-	-
6370 Liability Insurance	-	2,501	2,501	-	-	-
6430 Telephone Utility	-	6,500	6,500	-	-	-
6620 Rent - Buildings	-	17,060	17,060	-	-	-
6630 Rent - Auto Equipment	-	4,000	4,000	-	-	-
6661 Software Purchases	-	108,750	108,750	-	-	-
6790 Other Contractual Services	-	61,643	61,643	-	-	-
Total Contractual Services	-	372,844	372,844	-	-	-
7010 Office Supplies	-	5,772	5,772	-	-	-
7110 Gasoline	-	700	700	-	-	-
7160 Food	-	2,500	2,500	-	-	-
7230 Other Operating Supplies	-	3,110	3,110	-	-	-
Total Supplies	-	12,082	12,082	-	-	-
Total General Fund	-	\$ 804,999	\$ 804,999	-	-	-
Total JCEB General Election	-	\$ 804,999	\$ 804,999	-	-	-

**Jackson County Election Board
5501**

Line Item Description	Previous Years			Budget Year		
	2015 Actual	2016 Adopted	Exp. as of 12/31/2016	2017 Request	2017 Rec.	2017 Adopted
General Fund						
5010 Regular Salaries	\$ 1,008,021	\$ 1,069,441	\$ 1,070,674	\$ 1,069,441	\$ 1,069,441	\$ 1,090,830
5025 Part Time Salaries	15,087	20,800	12,675	20,800	20,800	20,800
5030 Over Time Salaries	321	-	3,590	-	-	-
5040 FICA Taxes	74,549	83,404	79,811	83,404	83,404	85,040
5050 Pension Contributions	96,179	98,122	98,122	98,122	98,122	100,047
5060 Insurance Benefits	136,732	160,960	138,563	177,056	177,056	177,056
5061 Insurance Fixed Cost and Dental	-	-	-	-	-	-
5062 HSA Contribution	-	-	-	-	-	-
Total Salaries	1,330,889	1,432,727	1,403,435	1,448,823	1,448,823	1,473,773
6010 Auditing & Accounting Services	2,375	1,875	1,875	1,875	1,875	1,875
6020 Legal Services	1,375	8,958	-	8,958	8,958	8,958
6110 Postage	44,198	29,366	22,978	29,366	29,366	29,366
6120 Car Allowance & Mileage	4,525	4,000	3,936	4,000	4,000	4,000
6140 Travel Expense	2,924	3,000	4,354	3,000	3,000	3,000
6160 Meeting Expense	603	500	112	500	500	500
6165 Coffee Service	658	950	378	950	950	950
6220 Photographing & Blue Printing	-	200	-	200	200	200
6230 Printing	5,929	5,200	5,200	5,200	5,200	5,200
6330 Bond & Surety	800	1,330	600	1,330	1,330	1,330
6370 Liability Insurance	5,533	8,975	4,025	8,975	8,975	8,975
6410 Gas	6,329	5,500	4,642	5,500	5,500	5,500
6420 Electricity	30,899	25,000	32,306	25,000	25,000	25,000
6430 Telephone Utility	19,465	15,730	13,434	15,730	15,730	15,730
6435 Telephone Maintenance	-	2,375	-	2,375	2,375	2,375
6440 Water	498	570	741	570	570	570
6450 Sewer Service	694	630	886	630	630	630
6460 Refuse Collection	1,014	800	769	800	800	800
6510 Maint & Repair - Buildings	11,862	5,000	9,684	5,000	5,000	5,000
6520 Maint & Repair - Heavy Equip	1,638	2,000	1,999	2,000	2,000	2,000
6640 Rent - Office Equipment	3,610	3,000	-	3,000	3,000	3,000
6641 Copier Rental/Maintenance	3,755	4,560	4,027	4,560	4,560	4,560
6661 Software Purchases	758	2,325	743	2,325	2,325	2,325
6662 Software Maintenance	156	3,600	3,110	3,600	3,600	3,600
6710 Dues & Memberships	2,929	1,429	1,505	1,429	1,429	1,429
6790 Other Contractual Services	-	4,962	5,678	4,962	4,962	4,962
6795 Alarm/Security Services	972	976	972	976	976	976
Total Contractual Services	153,498	142,811	123,955	142,811	142,811	142,811
7010 Office Supplies	3,853	3,000	3,180	3,000	3,000	3,000
7020 Reference Books/Publications	219	475	-	475	475	475
7021 Newspaper/Mag Subscriptions	285	285	67	285	285	285

**Jackson County Election Board
5501**

Line Item Description	Previous Years			Budget Year		
	2015 Actual	2016 Adopted	Exp. as of 12/31/2016	2017 Request	2017 Rec.	2017 Adopted
7110 Gasoline	776	1,000	740	1,000	1,000	1,000
7230 Other Operating Supplies	3,339	5,000	3,491	5,000	5,000	5,000
7240 Motor Oil & Lubricants	27	40	40	40	40	40
7310 Auto & Truck Parts	-	-	1,247	-	-	-
7460 Batteries & Anti-Freeze	-	248	-	248	248	248
Total Supplies	8,499	10,048	8,765	10,048	10,048	10,048
8020 Buildings & Improvements	43,798	-	-	-	-	-
Total Capital Outlay	43,798	-	-	-	-	-
Total General Fund	\$ 1,536,684	\$ 1,585,586	\$ 1,536,155	\$ 1,601,682	\$ 1,601,682	\$ 1,626,632
Total Jackson County Election Board	\$ 1,536,684	\$ 1,585,586	\$ 1,536,155	\$ 1,601,682	\$ 1,601,682	\$ 1,626,632