

Jackson County Election Board

Department Overview



It is the responsibility of the Jackson County Election Board (JCEB) to maintain current and accurate voter files, maximize voter registration and voter turnout efforts, educate the voting public and provide the best possible services in conducting efficient, fair, honest, and impartial elections at minimum cost to the electorate.

Board members are appointed by the Governor of Missouri and are charged with making rules and regulations consistent with statutory provisions necessary for voter registration and conducting elections.

JCEB serves the portion of Jackson County that falls outside of Kansas City, Missouri.

Jackson County Election Board

Staffing by FTE (Full Time Equivalent)

	Adopted Budget 2014	Adopted Budget 2015	Adopted Budget 2016	Adopted Budget 2017	Requested Budget 2018
Directors	2	2	2	2	2
Asst. Directors	2	2	2	2	2
Executive Administration Manager	1	1	1	1	1
Attorneys	2	2	2	2	2
Registration Verification Specialist	1	1	1	1	1
Absentee Management Coordinator	1	1	1	1	1
Voter Registration Coordinator	1	1	1	1	1
Lead Registration Specialist	1	1	1	1	1
Election Coordinator/Votesafe Supervisor	1	1	1	1	1
Administrative/E-Judge Supervisor	1	1	1	1	1
Lead Warehouse Technician	1	1	1	1	2
Mapping/Absentee Supervisor	1	1	1	1	1
Election Coordinator/Training Supervisor	1	1	1	1	1
Voter/Candidate Information Specialist	1	1	1	1	1
Registration/Judge Supervisor	2	2	2	2	2
PT Commissioner	4	4	4	4	4
Campaign Finance/Poll Coordinator	1	1	1	1	1
IT Administrator/E-Judge Supervisor	1	1	1	1	1
Ballot Layout & Tabulation Supervisor	1	1	1	1	0
Warehouse Technician	0	1	1	1	0
2015 - No title info.	2	1	1	1	0
	28	28	28	28	26

BUDGET OVERVIEW JACKSON COUNTY ELECTION BOARD

<u>Account Type</u>	2016 Actual	2017 Adopted	Exp. as of 12/31/2017	2018 Recommended
Salaries	2,120,018	1,473,773	1,130,603	2,193,200
Contractual Services	873,803	142,811	95,532	963,716
Supplies	28,111	10,048	5,291	29,395
	<u>\$3,021,932</u>	<u>\$1,626,632</u>	<u>\$1,231,426</u>	<u>\$3,186,311</u>
 <u>Department</u>				
Jackson County Election Board	1,566,935	1,626,632	1,231,426	1,731,311
JCEB Primary Election	649,998	-	-	650,000
JCEB General Election	804,999	-	-	805,000
	<u>\$3,021,932</u>	<u>\$1,626,632</u>	<u>\$1,231,426</u>	<u>\$3,186,311</u>
 <u>Fund</u>				
General Fund	<u>\$3,021,932</u>	<u>\$1,626,632</u>	<u>\$1,231,426</u>	<u>\$3,186,311</u>

**JCEB Primary Election
5005**

Line Item Description	Previous Year	Current Year		Budget Year	
	2016 Actual	2017 Adopted	Exp. as of 12/31/2017	2018 Request	2018 Rec.
General Fund					
5020 Seasonal Salaries	\$ 209,220	-	-	\$ 209,220	\$ 209,220
5025 Part Time Salaries	30,550	-	-	30,550	30,550
5030 Over Time Salaries	30,000	-	-	30,000	30,000
5040 FICA Taxes	3,910	-	-	3,910	3,910
Total Salaries	273,680	-	-	273,680	273,680
6010 Auditing & Accounting Services	2,781	-	-	2,781	2,781
6020 Legal Services	2,400	-	-	2,400	2,400
6110 Postage	63,518	-	-	63,518	63,518
6120 Car Allowance & Mileage	2,760	-	-	2,760	2,760
6200 Legal Notices	32,500	-	-	32,500	32,500
6230 Printing	75,705	-	-	75,705	75,705
6370 Liability Insurance	2,501	-	-	2,501	2,501
6430 Telephone Utility	6,500	-	-	6,500	6,500
6620 Rent - Buildings	17,060	-	-	17,060	17,060
6630 Rent - Auto Equipment	4,000	-	-	4,000	4,000
6661 Software Purchases	110,500	-	-	110,500	110,500
6790 Other Contractual Services	48,829	-	-	48,831	48,831
Total Contractual Services	369,054	-	-	369,056	369,056
7010 Office Supplies	3,854	-	-	3,854	3,854
7110 Gasoline	700	-	-	700	700
7160 Food	2,000	-	-	2,000	2,000
7230 Other Operating Supplies	710	-	-	710	710
Total Supplies	7,264	-	-	7,264	7,264
Total General Fund	\$ 649,998	-	-	\$ 650,000	\$ 650,000
Total JCEB Primary Election	\$ 649,998	-	-	\$ 650,000	\$ 650,000

**JCEB General Election
5006**

Line Item Description	Previous Year	Current Year		Budget Year	
	2016 Actual	2017 Adopted	Exp. as of 12/31/2017	2018 Request	2018 Rec.
General Fund					
5020 Seasonal Salaries	\$ 288,240	-	-	\$ 288,240	\$ 288,240
5025 Part Time Salaries	66,500	-	-	66,500	66,500
5030 Over Time Salaries	56,000	-	-	56,000	56,000
5040 FICA Taxes	9,333	-	-	9,333	9,333
Total Salaries	420,073	-	-	420,073	420,073
6010 Auditing & Accounting Services	3,081	-	-	3,081	3,081
6020 Legal Services	2,400	-	-	2,400	2,400
6110 Postage	63,518	-	-	63,518	63,518
6120 Car Allowance & Mileage	3,968	-	-	3,968	3,968
6200 Legal Notices	21,000	-	-	21,000	21,000
6230 Printing	78,423	-	-	78,423	78,423
6370 Liability Insurance	2,501	-	-	2,501	2,501
6430 Telephone Utility	6,500	-	-	6,500	6,500
6620 Rent - Buildings	17,060	-	-	17,060	17,060
6630 Rent - Auto Equipment	4,000	-	-	4,000	4,000
6661 Software Purchases	108,750	-	-	108,750	108,750
6790 Other Contractual Services	61,643	-	-	61,643	61,643
Total Contractual Services	372,844	-	-	372,844	372,844
7010 Office Supplies	5,772	-	-	5,772	5,772
7110 Gasoline	700	-	-	700	700
7160 Food	2,500	-	-	2,500	2,500
7230 Other Operating Supplies	3,110	-	-	3,111	3,111
Total Supplies	12,082	-	-	12,083	12,083
Total General Fund	\$ 804,999	-	-	\$ 805,000	\$ 805,000
Total JCEB General Election	\$ 804,999	-	-	\$ 805,000	\$ 805,000

**Jackson County Election Board
5501**

Line Item Description	Previous Year	Current Year		Budget Year	
	2016 Actual	2017 Adopted	Exp. as of 12/31/2017	2018 Request	2018 Rec.
General Fund					
5010 Regular Salaries	\$ 1,070,674	\$ 1,090,830	\$ 829,913	\$ 1,090,830	\$ 1,090,830
5025 Part Time Salaries	35,505	20,800	17,738	20,800	20,800
5030 Over Time Salaries	3,590	-	7,290	-	-
5040 FICA Taxes	79,811	85,040	64,474	85,040	85,040
5050 Pension Contributions	98,122	100,047	91,710	100,047	100,047
5060 Insurance Benefits	138,563	177,056	119,478	202,730	202,730
5061 Insurance Fixed Cost and Dental	-	-	-	-	-
5062 HSA Contribution	-	-	-	-	-
5063 Insurance Admin Fee	-	-	-	-	-
Total Salaries	1,426,265	1,473,773	1,130,603	1,499,447	1,499,447
6010 Auditing & Accounting Services	1,875	1,875	-	1,875	1,875
6020 Legal Services	-	8,958	-	8,958	8,958
6110 Postage	22,978	29,366	21,452	108,371	108,371
6120 Car Allowance & Mileage	3,936	4,000	2,006	4,000	4,000
6140 Travel Expense	4,354	3,000	14	3,000	3,000
6160 Meeting Expense	112	500	218	500	500
6165 Coffee Service	378	950	185	950	950
6220 Photographing & Blue Printing	-	200	-	200	200
6230 Printing	5,200	5,200	3,348	5,200	5,200
6330 Bond & Surety	600	1,330	882	1,330	1,330
6370 Liability Insurance	4,025	8,975	6,604	8,975	8,975
6410 Gas	4,642	5,500	3,683	5,500	5,500
6420 Electricity	32,306	25,000	23,828	25,000	25,000
6430 Telephone Utility	13,434	15,730	19,351	15,730	15,730
6435 Telephone Maintenance	-	2,375	-	2,375	2,375
6440 Water	741	570	388	570	570
6450 Sewer Service	886	630	573	630	630
6460 Refuse Collection	769	800	675	800	800
6510 Maint & Repair - Buildings	17,634	5,000	3,424	5,000	5,000
6520 Maint & Repair - Heavy Equip	1,999	2,000	1,884	2,000	2,000
6640 Rent - Office Equipment	-	3,000	-	3,000	3,000
6641 Copier Rental/Maintenance	4,027	4,560	2,749	4,560	4,560
6661 Software Purchases	743	2,325	549	2,325	2,325
6662 Software Maintenance	3,110	3,600	3,486	3,600	3,600
6710 Dues & Memberships	1,505	1,429	233	1,429	1,429
6790 Other Contractual Services	5,678	4,962	-	4,962	4,962
6795 Alarm/Security Services	972	976	-	976	976
Total Contractual Services	131,905	142,811	95,532	221,816	221,816

**Jackson County Election Board
5501**

	Previous Year	Current Year		Budget Year	
	2016 Actual	2017 Adopted	Exp. as of 12/31/2017	2018 Request	2018 Rec.
7010 Office Supplies	3,180	3,000	2,277	3,000	3,000
7020 Reference Books/Publications	-	475	219	475	475
7021 Newspaper/Mag Subscriptions	67	285	-	285	285
7110 Gasoline	740	1,000	968	1,000	1,000
7230 Other Operating Supplies	3,491	5,000	1,442	5,000	5,000
7240 Motor Oil & Lubricants	40	40	15	40	40
7310 Auto & Truck Parts	1,247	-	371	-	-
7460 Batteries & Anti-Freeze	-	248	-	248	248
Total Supplies	8,765	10,048	5,291	10,048	10,048
Total General Fund	\$ 1,566,935	\$ 1,626,632	\$ 1,231,426	\$ 1,731,311	\$ 1,731,311
Total Jackson County Election Board	\$ 1,566,935	\$ 1,626,632	\$ 1,231,426	\$ 1,731,311	\$ 1,731,311